



# Blackheath & Thornburgh College

## Application for Enrolment for International Boarding and Day Students Pre-Prep – Year 12

### Enrolment Conditions:

Students are expected to remain at the College for at least 1 year. Students who leave must provide one provide one study period notice in writing

All fees are payable in advance of each study period.

No allowance in fees is made for the late arrival in term of enrolled students unless the delay has been caused by unavoidable circumstances.

Parents undertake that their son/daughter shall abide by all College rules and regulations and will co-operate with College management in all matters of discipline.

Parents are always welcome to attend School activities and may make an appointment to discuss their child's progress with relevant staff at any time.

Parents who are separated or divorced must advise the College of any **custody arrangements** and provide documents relating to legal requirements on request ~ ALL COURT ORDERS.

Parents must advise the College as soon as possible of any change of circumstances, living arrangement and contact details.

Parents must advise the College of any change of medical conditions to the your child immediately

**APPLICATION FEES: ALL YEARS: \$150.00 AUD per student**

Enrolment for (Name): \_\_\_\_\_

# Blackheath & Thornburgh College

Telephone: 07 4787 5100  
Facsimile: 07 4787 4097  
Email: registrar@btc.qld.edu.au  
CRICOS Reg. No 00488D  
ABN 57 107 444 011

## Application for International Enrolment

Student's Surname: \_\_\_\_\_ Given Name/s: \_\_\_\_\_

Name on Reports: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Applying for Year Level: \_\_\_\_\_ in 20 \_\_\_\_\_

Please select one of the following:

Day Student: \_\_\_\_\_ Weekly Boarder: \_\_\_\_\_ Full-time Boarder: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male/Female: \_\_\_\_\_ Religion: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

Lot, Section, Portion or RMB No.: \_\_\_\_\_ Unit or Flat No.: \_\_\_\_\_

House No.: \_\_\_\_\_ Property or Community Name: \_\_\_\_\_

Street Name: \_\_\_\_\_ Street Type (Road, Court etc.): \_\_\_\_\_

Suburb or Locality: \_\_\_\_\_ Post Code: \_\_\_\_\_ State: \_\_\_\_\_

Latitude & Longitude coordinates or Nearest Cross Road: \_\_\_\_\_

Student Domiciled with:  Both Parents  Mother  Father  Guardian / Other

How did you hear about Blackheath & Thornburgh College?

- Family/BTC Connection
- Newspaper Advertisement
- Website
- Recommendation
- Promotional Stand (Please state where): \_\_\_\_\_
- Other \_\_\_\_\_

Please tick as you enclose:

- Application for Enrolment
- Last three (3) school reports including evidence of English language competency
- Proof of Birth (copy of Birth Certificate)
- Copy of Passport
- Enrolment Application Fee (\$150AU GST inclusive – non-refundable)

ENROLMENT PERUSED \_\_\_\_\_ ENROLMENT ACCEPTED  YES  NO

Enrolment for (Name): \_\_\_\_\_

## Section One: Parent Details

**Father's Full Name:** \_\_\_\_\_  Natural Parent  Father Figure  
Marital Status:  Single  Married  Divorced  Separated  DeFacto  Other \_\_\_\_\_  
Residential Address: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Home Ph: \_\_\_\_\_ Business Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
Languages spoken at Home:  English Only  Other \_\_\_\_\_  
Country of Birth: \_\_\_\_\_

**Note: The information requested at \* below is required by government for collecting information on student background characteristics as part of national reporting on student outcomes. See <http://www.acara.edu.au> for further details. For the purposes of this reporting, please use the following classifications of Occupation Groups:**

- Group 1 – Senior management in a large organization (business, government or defence) and qualified professionals
- Group 2 – Other business managers, arts/media/sportspersons and associate professionals
- Group 3 – Tradesmen/women, clerks and skilled office, sales and service staff
- Group 4 – Machine operators, hospitality staff, assistants, labourers and related workers
- Group 8 – Has not been in paid work for the past twelve months

Occupation Group \* (see below)

1      2      3      4      8

\*Highest year of school education

Year 12     Year 11     Year 10     Year 9 or below

\*Highest level of non-school qualification

Bachelor Degree or above     Diploma or Associate Diploma     Certificate I – IV (trades)

No non-school qualification

Enrolment for (Name): \_\_\_\_\_

**Mother's Full Name:** Miss/Mrs/Ms \_\_\_\_\_

Natural Parent  Mother Figure

Marital Status:  Single  Married  Divorced  Separated  DeFacto  Other \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Business Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Languages spoken at Home:  English Only  Other \_\_\_\_\_

Country of Birth: \_\_\_\_\_

**Note: The information requested at \* below is required by government for collecting information on student background characteristics as part of national reporting on student outcomes. See <http://www.acara.edu.au> for further details. For the purposes of this reporting, please use the following classifications of Occupation Groups:**

Group 1 – Senior management in a large organization (business, government or defence) and qualified professionals

Group 2 – Other business managers, arts/media/sportspersons and associate professionals

Group 3 – Tradesmen/women, clerks and skilled office, sales and service staff

Group 4 – Machine operators, hospitality staff, assistants, labourers and related workers

Group 8 – Has not been in paid work for the past twelve months

Occupation Group \* (see below)

1      2      3      4      8

\*Highest year of school education

Year 12     Year 11     Year 10     Year 9 or below

\*Highest level of non-school qualification

Bachelor Degree or above     Diploma or Associate Diploma     Certificate I – IV (trades)

No non-school qualification

Enrolment for (Name): \_\_\_\_\_

---

**Other Guardians** (If Applicable) **Full Name:** \_\_\_\_\_

Marital Status:  Single  Married  Divorced  Separated  DeFacto  Other \_\_\_\_\_

Relationship to Student: (Example: Stepmother) \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Business Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

---

**Other Guardians** (If Applicable) **Full Name:** \_\_\_\_\_

Marital Status:  Single  Married  Divorced  Separated  DeFacto  Other \_\_\_\_\_

Relationship to Student: (Example: Stepmother) \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Business Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

---

**Please supply details of an emergency contact (NOT living with family) if parent unavailable:**

Name/s: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

Home Ph: \_\_\_\_\_ Business Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_

---

*Enrolment for (Name):* \_\_\_\_\_

## Section Two: Student Details

Was the student born in Australia?  Yes  No Permanent Residency?  Yes  No

If no, which country: \_\_\_\_\_ Date of Arrival in Australia: \_\_\_\_\_

Visa Details: \_\_\_\_\_ Passport No: \_\_\_\_\_

Student's first language: \_\_\_\_\_

Language spoken at home:  English Only  Other \_\_\_\_\_

Student's Mobile Phone Number: \_\_\_\_\_

Does the student identify as Aboriginal or Torres Strait Islander?  No  Aboriginal  T/S Island

Previous Schooling (*Please attach transfer and recent school reports*) Queensland / Interstate / Overseas

Last school attended: \_\_\_\_\_ Year Level: \_\_\_\_\_ Date Left: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Has the student received learning support at a previous school?  Yes  No

If yes, details: \_\_\_\_\_

Has any year level been repeated?  Yes  No If yes, which year level? \_\_\_\_\_

---

## Section Three: Custody Particulars

Are there any court orders in force relating to custody of this student?  Yes  No

If yes, details: \_\_\_\_\_

Is there any current court order preventing either natural parent access to details relating to the student's education development?  Yes  No

If yes, details: \_\_\_\_\_

**Where any COURT ORDER exists pertaining, please attach a copy with this form.**

---

## Section Four: Finance Details – Person Responsible for Payment of College Account

Responsibility for Account Payments:  Both Parents  Mother  Father  Guardian / Other

Name: \_\_\_\_\_

Account Address: \_\_\_\_\_

---

Enrolment for (Name): \_\_\_\_\_

## Section Five: Previous and Current BTC Connections

NAME	RELATIONSHIP TO CHILD	YEARS ATTENDED BTC

(More relatives at BTC? Please supply details on an additional sheet)

Is there a previous family association with any particular College House?  Yes  No

If yes, which House: \_\_\_\_\_

I / We give my consent for student to participate in all College activities, including camps, excursions, and Duke of Edinburgh activities to be held during the school year and agree to delegate my authority to the teachers involved.

Such teachers may take whatever disciplinary action they deem necessary to ensure the safety, well-being and successful conduct of the students as a group, or individually, in any of the abovementioned activities.

I / We understand that I / we will receive written information from the College on all planned overnight activities relevant to my child and that I may vary my approval for any activity by advising the Principal in writing.

I / We give consent for my child to travel with Blackheath & Thornburgh College staff in College vehicles, staff vehicles and taxis, if necessary, with associated charges added to my family account; and to participate in any planned water activities.

I / We authorise the Principal, or their delegate, to obtain *medical assistance* when deemed necessary should an accident or illness occur and agree to pay all medical expenses incurred on behalf of the above student. I further authorise qualified practitioners to treat or administer anaesthetic or blood transfusion if such an eventuality arises.

I / We hereby certify that the particulars supplied are true and correct. I / We agree to abide by the policies and rules of Blackheath & Thornburgh College.

I / We give permission for student work (written, spoken, graphical, constructed or other medium) and student image (photograph, video or other medium) to be displayed at the College or other locations, or in articles to promote the College in various newspapers, College newsletters and magazines, and other publications during the period of enrolment and subsequent to enrolment.

Enrolment for (Name): \_\_\_\_\_

I / We acknowledge that notice of withdrawal for any enrolled student must be supplied **in writing, one study period** prior to the date of withdrawal or I / we will be required to pay the next term's fees in full.

I / We acknowledge that I / we have read and accept the conditions of enrolment, of consent and boarding agreement (if applicable). I / We further acknowledge that we are jointly and separately liable for all fees and expenses incurred by the student/s while enrolled at Blackheath & Thornburgh College.

I / We enclose the application fee of \$150.00 for enrolment and understand that the fee is non-refundable.

Signature of Father / Father Figure / Guardian: \_\_\_\_\_

Name of Father / Father Figure / Guardian (please print): \_\_\_\_\_

Signature of Mother / Mother Figure / Guardian: \_\_\_\_\_

Name of Mother / Mother Figure / Guardian (please print): \_\_\_\_\_

Signature of Witness: \_\_\_\_\_

Name of Witness (please print): \_\_\_\_\_

Date: \_\_\_\_\_

### **PRIVACY STATEMENT**

Blackheath & Thornburgh College is collecting the information on this form to allow consideration of your application for enrolment, and if accepted, to subsequently provide educational programs and services to enrolled students. Blackheath & Thornburgh College may disclose your personal information to government agencies or other bodies required by legislation or to allow appropriate educational programs to be delivered. Contact the Principal for further information.

Application for Enrolment and all accompanying documents should be returned to:

The Principal  
Blackheath & Thornburgh College  
PO Box 339  
**CHARTERS TOWERS QLD 4820**

Enrolment for (Name): \_\_\_\_\_